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Meeting of the
IDAHO HVAC BOARD
DBS – 1090 East Watertower St.
Meridian, ID

June 27, 2006

MINUTES

Time and Place

A regular meeting of the Idaho HVAC Board was held on June 27, 2006, in Meridian, Idaho.

Presiding

Patrick R. Minegar, Chairman

Call to Order

The meeting was called to order at 9:05AM, Tuesday, June 27, 2006 by Pat Minegar.

Those Present

Pat Minegar, A-1 Heating and Cooling, Boise, ID Chairman
Carol Alexander, Latah County, Moscow, ID by telephone
Dan Brizee, Brizee Heating & A/C, Twin Falls, ID
Steve Brown, Valley County Building Dept., Cascade, ID
Jim Byrer, Clearwater Propane Co., Lewiston, ID
Tom Daniels, Valley Co-Ops, Inc., Jerome, ID
Mike Wisdom, Engineering, Inc., Boise, ID

Staff

John A. McAllister, Administrator, DBS
Marsi Woody, Deputy Administrator, DBS
Steve Keys, Deputy Administrator, DBS
Russ Owen, Program Supervisor, DBS
Al Caine, Licensing Supervisor, DBS
Jack Rayne, Building Bureau Chief, DBS
Linda Hyde, Administrative Assistant, DBS

Minutes(Motion)

Mike Wisdom made a motion to approve the April 25, 2006 Board meeting minutes, Steve Brown seconded, all aye, minutes approved.

Opening Comments

Chairman Minegar welcomed the newest Board members. Steve Brown asked Tom Daniels if he was an HVAC Contractor, Tom answered yes, for ten years. Steve asked Jim if he was an HVAC Contractor, Jim answered yes, for 42 years. Steve asked Dan Brizee about his HVAC experience, Dan answered twenty-four

DRAFT

years, owns Brizee Heating and Brizee fireplaces. Steve then asked if all of them were knowledgeable in the requirements of gas installation, piping, heating, air conditioning, etc.; Steve stated he is having trouble up in the Cascade area with the self regulation on gas lines coming into homes with the regulators being installed in less than five feet of an ignition source. Serious safety issues are involved. Self inspection is not working very well in the Cascade area.

Tom Daniels stated that he has background in HVAC, He graduated from an HVAC program several years ago through CSI.

LPG Specialty License discussion

LPG is asking for a specialty license so that their people don't have to go through all the training and education. Suzanne Schaefer was introduced and represents the Rocky Mountain Propane Assoc. LPG people want to follow the path that Hearth has taken. She wants the approval for the opportunity to go forward and work cooperatively. Will present a more detailed proposal for what kind of curriculum they think is appropriate for the propane business and anticipate it looking something like what the hearth people have.

Motion

Dan Brizee made a motion to approve the concept of the Propane industry bringing a proposal to this Board regarding education and specialty licensing for Propane. Carol Alexander seconded, all aye, motion passed.

Unlicensed, Unregistered Warning Letter

Al Caine explained that the letters included in the packets describe what type of compliance activities DBS has been handling since the last meeting. This will be continued in future meetings. A civil penalty administrative rule has been approved by this Board, but won't be effective until legislative review this coming legislative session. DBS still has license requirements on the books and DBS wants to go forward and do license checks and let the employers know that DBS is doing those. Carol Alexander stated that when she does enforcement for her department, she cc's her civil counsel so they have a paper trail and she is wondering if that is appropriate for these kinds of

DRAFT

situations. Will ask Kay about this later. Tim LaMott stated that TML is working very hard with their internal employees to maintain compliance.

IDAPA 07.07.01

Al Caine stated that this document in front of the Board would allow the option to go to school or not, as far as their licensure is concerned. It does not have a one or two year grace period. This document is for discussion. DBS could draft one that includes a grace period. The apprentices will be in school or their licenses will no longer be valid.

Steve Keys stated that DBS would be happy to bring back some options and if the Board likes the one year window will incorporate that into a new document for consideration at the August meeting. Jim Bledsoe stated what the contractors are looking for here is a three month grace period; this would give the contractor the chance to work with the employee.

Private Schools Discussion

Bob Myler, Lewis Corp., Pocatello addressed the Board regarding his Apprentices. He had registered his apprentices but has been teaching them himself. At the time, the schools did not have a curriculum. Mr. Myler believes the education program is very disorganized. When Mr. Myler went to Burton Waite and asked that his curriculum be approved, Mr. Waite told Mr. Myler that he only approved post secondary educational systems for curriculum. So Mr. Myler went to ISU and asked that his curriculum be put on as an adjunct instructor, so that he could teach his employees the sheet metal trade. The answer he got back was that the school's curriculum was the only curriculum this Board has approved.

On-line Schooling Report

Chris Compton stated there were 40 apprentices enrolled, five sections started October of last year to May of this year. Ten apprentices disappeared. 25% attrition rate is actually pretty good, is less than the national rate for on-line, which is 50%. Recycled means the student was not doing very good in the particular section he/she was in, so is offered a choice of dropping the class or transferring

DRAFT

over all grades, work to a new section. Will not launch a new section until there are 8-10 students in a class.

Finance Report

Marsi Woody went over spreadsheets

Outcome of Board Chairmen Meeting

There was a bond issue that proved the Boards need better communication between them. Another issue was the computer upgrade DBS needs. The new computer system will be user friendly for both the web and employees. John also brought up the changes to the codes involving the Administrator. These changes to the code would realize some administrative efficiencies in the Division. Some of the code is obsolete, conflicts with various Bureaus. Power of Administrator needs to be streamlined. This change would empower John to do some things that he has had to get Board approval previously to do.

There was no Executive Session during this meeting.

The meeting was adjourned at 12:15pm.

John A. McAllister, Administrator

Date

Steve Keys, Deputy Administrator, Operations

Date

Patrick R. Minegar, Chairman HVAC Board

Date